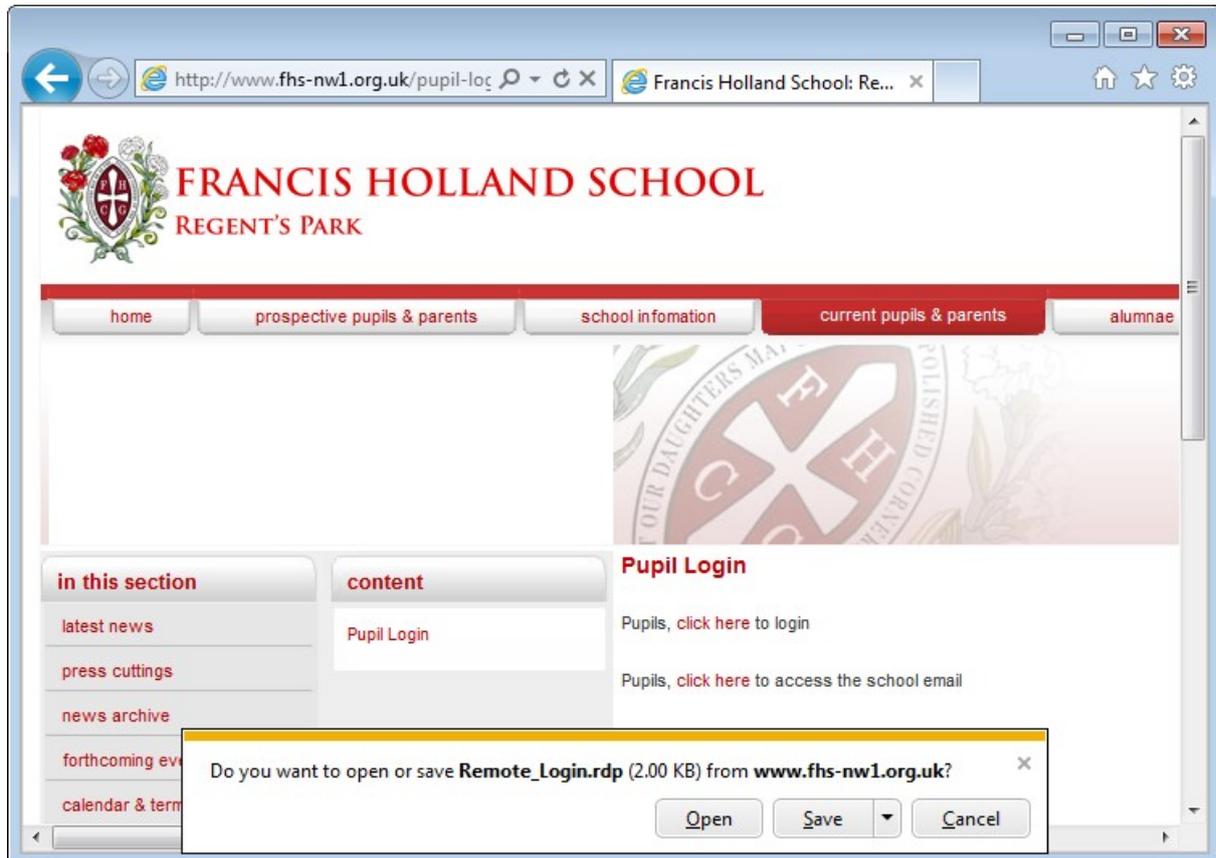


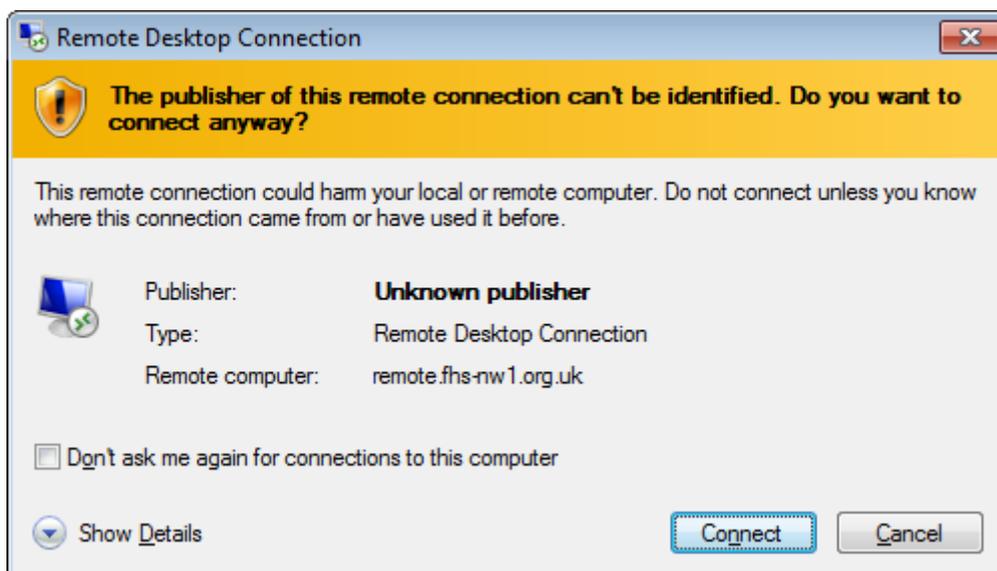
## Connecting remotely with a Windows PC

N.B. these instructions relate specifically to the Internet Explorer web browser. If you use an alternative browser the process will be similar, however the appearance of windows may differ.

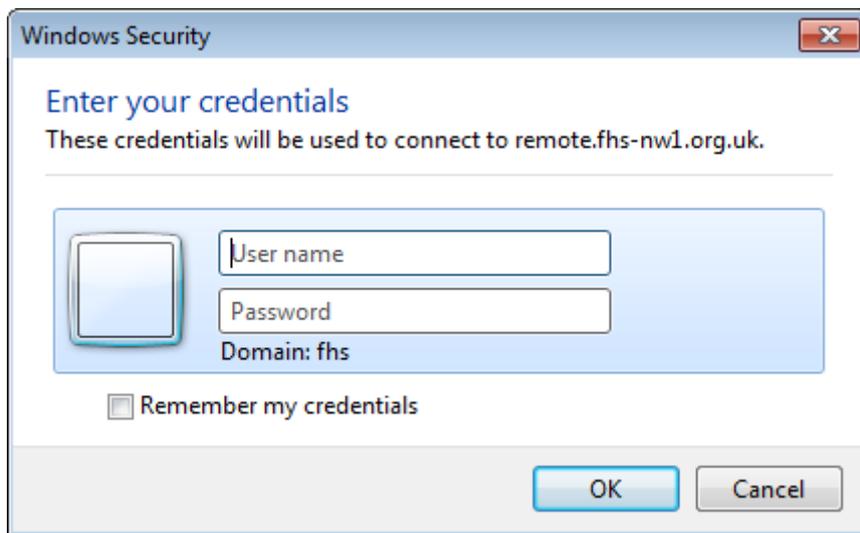
1. Navigate to the Staff Login or Pupil Login section of the FHS website and click on the link to access the Remote Desktop



2. When prompted, click the "Open" button



3. If the warning shown above appears, click the “Connect” button



4. When prompted for credentials, enter your FHS username and password, then click the “OK” button

## Connecting remotely with an Apple Mac.

To use Remote Access, Remote Desktop Connection client software is required. This software is not included with the MacOS and therefore needs to be installed prior to first connection. Download the software from the following location:

<https://itunes.apple.com/gb/app/microsoft-remote-desktop/id715768417>

Once the download has completed, the installer should start automatically and guide you through the installation process. If this is not the case, locate the installer package in the downloads area of your web browser and start the installer manually.

For further assistance in using the Remote Desktop App for Macs, see the following guide, paying particular attention to the “export and import connections” sections:

<https://docs.microsoft.com/en-us/windows-server/remote/remote-desktop-services/clients/remote-desktop-mac>