

## Logging in remotely to school system from a Mac.

You need a remote desktop utility first. A good place to find one is:

<http://www.microsoft.com/mac/products/remote-desktop/default.aspx>

If you click on the link, it will take you to:

[http://www.microsoft.com/mac/downloads.aspx?pid=Mactopia\\_RDC#viewer](http://www.microsoft.com/mac/downloads.aspx?pid=Mactopia_RDC#viewer)

Download the latest version (currently 2.0.1).

(There is a copy of this in the Central Resource Library – Public – MAC RDP Software )

The website will, at some stage in the procedure, show a window which tells you what to do when you have downloaded it. This effectively just says install the program, and then, once it is safely in your Applications folder, throw away the items which you downloaded and which are still on your desktop.

You will **not** now be able to get into the school system through the link on the website. You need to go into your Applications folder and open the program you have just installed – it's called Remote Desktop Connection.

When you have opened it, put into the dialogue box the following:

212.250.213.85

This will take you to a login window like the one you see at school. It will take a minute or two for it to 'take', and you won't be able to type anything into it while you wait.

When it goes 'live', delete everything in it. Then put your login details as usual into the top two rows of the dialogue box, and pull down the arrow on the right of the box saying 'F8S-TS01 (this computer)' to make it say 'FHS'.

Click 'OK', and you should be in.

Don't forget to log out when you have finished. And when you close the program the first time, it will ask if you'd like it to remember your log-in details.

On all subsequent occasions when you log in, you will need to go through the deleting and re-entry procedure three paragraphs up. Everything else will be automated, however.